

KEYES COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

Date: Tuesday, September 24, 2024 Minutes

Time: 6:00 p.m.

Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.

1. Call to Order.

The meeting was called to order at 6:00 p.m.

2. Pledge of Allegiance.

3. Roll Call.

Present were President Parker, Vice President Knee, Director Reforma, Director Vasquez, and Director Chavez.

4. Agenda Changes

None.

5. Conflict of Interest.

None.

6. Public Comment on Non-Agenda Items.

7. None.

8. Presentations.

Cancelled.

9. Consent Agenda.

A. Approve Minutes for August 27, 2024.

B. Approve Special Minutes for September 3, 2024.

C. Approve Special Minutes for September 16, 2024.

D. Approve Warrant Register for September 24, 2024.

There was a motion made to accept the consent agenda by Vice President Knee and a second by Director Vasquez. Vice President Knee(M), Director Vasquez(S), President Parker(AYE), Director Reforma(AYE), and Director Chavez(AYE).

10. Discussion/Possible Action Items.

A. Discussion and Possible action to accept the Proposal for construction testing, and inspection services for TCP treatment improvements to Krazan & Associates for \$13,429.00.

There was a motion made to accept the Proposal for Construction testing, and inspection services for TCP treatment improvements to Krazan & Associates for \$13,429.00 by Director Reforma and a second by Vice President Knee. Director Reforma(M), Vice President Knee(S), President Parker(AYE), Director Vasquez(AYE), and Director Chavez(AYE).

11. Items from General Manager.

A. Administrative Staff Report.

Board Secretary Michelle Harris went over the revenues, expenses, and cash on hand for the month of September. The CSDA is holding the SDLA class in San Rafael for board training.

B. Maintenance Staff Report.

Maintenance Director Michael Jones informed the board that there is an ACE train project planned from Lathrop to Madera, this is anticipated to be a two year project. The placement of the track could be an issue with the placement of our force main. Mike is not sure if this would be an issue with our force main. The project is supposed to be a 2-year project so we will be watching this closely.

C. GM Garza received the 4-week work schedule for the 123 TCP project with work starting on October 7, 2024. Nick Fontaine wanted to know if we wanted to contact the water board and EPA. Karen from the EPA had given Nick an indication that an EPA unit wanted to visit like they did when they came out to the ATF. GM Garza is trying to get ahold of them to see if they want to have a small ceremony or a press release.

D. The street light fund has \$300,186 at this time. We will be receiving \$73,277 for our SL Assessment. This will bring our Street Light fund up to \$373,463. We can do a good SL project with these funds. General Manager Garza has been speaking with Rick Wood from CSDA to see if we can borrow money to earn some interest for the SL from another fund. This is not allowed, but you can borrow money and pay it back with an amortization schedule. General Manager Garza will be speaking with Gouveia Engineering regarding the Street Light project. We will be focusing on 9th street. When we have our workshop, we will discuss this matter more.

12. Staff Comments.

None.

13. Director Comments.

None.

14. Closed Session

A) CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Close Open Session at 6:14 p.m. and enter into Closed Session.

15. Return to Open Session: Report on Closed Session

Reconvene into Open Session at 6:39 p.m. with No Reportable Action.

16. Adjournment

There was a motion made to adjourn the meeting at 6:40 p.m. by Director Chavez and a second by Vice President Knee. Director Chavez(M), Vice President Knee(S), President Knee(AYE), Director Reforma(AYE), and Director Vasquez(AYE).

Minutes taken by: Michelle Harris

Minutes typed by: Michelle Harris