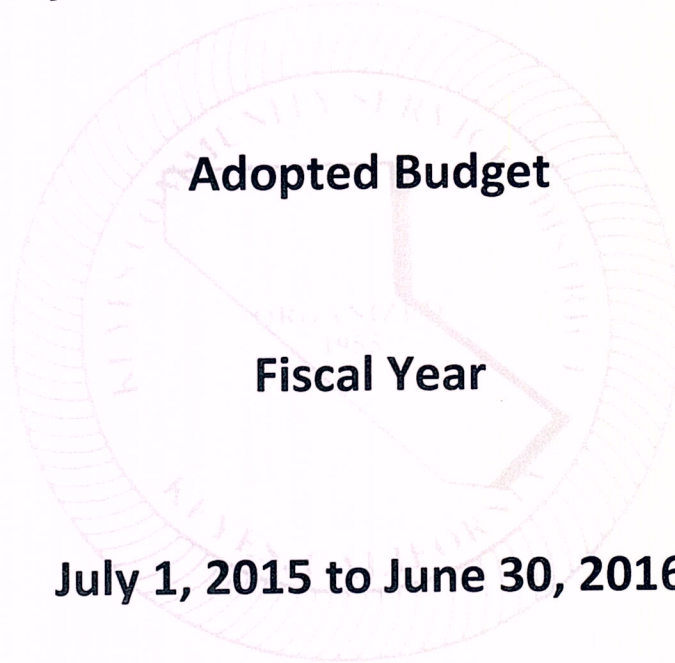


## **Keyes Community Services District**

### **Adopted Budget**

**Fiscal Year 2015-2016**

# **Keyes Community Services District**



## **Board of Directors**

**President, Johnathon Parker**

**Vice President, Mike Bernal**

**Director, William Alexander**

**Director, Eddie Jones**

**Director, Ryan Rice**

**General Manager, Ernie Garza**

# Keyes Community Services District

## Staff Roster

### Position

General Manager

Office Supervisor

Utility Billing Clerk

Admin. Assistant

Maintenance Operation Supervisor

Utility Maintenance Foreman

Utility Worker 3

Field Worker 2

### Employee

Ernie Garza

Michelle Harris

Adriana Loza

Cynthia Ortega

Vacant

Mike Jones

Kevin Showen

Donnie Vierra

Salary Ranges and Step Increases

General Manager	Step 1 37.40	Step 2 39.28	Step 3 41.23	Step 4 43.28	Step 5 45.46
Office Supervisor/ Board Secretary	Step 1 20.85	Step 2 21.90	Step 3 23.00	Step 4 24.16	Step 5 25.20
Administrative Assistant	Step 1 17.29	Step 2 18.15	Step 3 19.06	Step 4 20.01	Step 5 21.01
Utility Billing / Cash Management Clerk	Step 1 17.14	Step 2 18.00	Step 3 18.90	Step 4 19.85	Step 5 20.84
Part Time Office Clerk	Step 1 Varies	Step 2 Varies	Step 3 Varies	Step 4 Varies	Step 5 Varies
Maintenance Operations Supervisor	Step 1 23.75	Step 2 24.93	Step 3 26.18	Step 4 27.48	Step 5 28.85
Maintenance Operations Foreman	Step 1 22.56	Step 2 23.68	Step 3 24.87	Step 4 26.10	Step 5 27.41
Maintenance Utility Worker 3	Step 1 17.29	Step 2 18.15	Step 3 19.06	Step 4 20.01	Step 5 21.01
Field Worker 2	Step 1 16.46	Step 2 17.29	Step 3 18.15	Step 4 19.06	Step 5 20.02

# **Board of Directors**

## FUND 10 & 20 BOARD OF DIRECTORS

The Board of Directors Department is represented by a five-member elected board of citizens who handle the policy-making activity for the Keyes Community Services District. Examples of duties included in this department are to create public policy, review and adopt an annual budget, respond to citizen inquiries and oversee daily operations of the District.

### EXPENSE 4020

0104 Salary	Salaries for five (5) elected members.
0403 FICA/Medicare	Federal required deduction.
0405 Worker's Comp	State required coverage
1719 Cell phones	AT&T charges for cell phone useage.
2400 Education/Training	Provides for CSDA conferences and mandated training sessions.
2500 Travel Expense	Reimbursement for travel expenses while on KCSD business, hotel accommodations and meals.

**Keyes Community Services District**  
**Fiscal Year 2015-2016**  
**Board of Directors**

			Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Expenses</b>						
Salaries	4020	104	7,000.00	6,400.00	8,000.00	8,000.00
FICA/Medicare	4020	403	400.00	390.15	500.00	500.00
Worker's Comp	4020	405	50.00	40.40	50.00	50.00
Cell Phones	4020	1719	1,500.00	1,164.62	1,500.00	1,500.00
Education/Training	4020	2400	4,000.00	0.00	4,000.00	4,000.00
Travel Expense	4020	2500	2,000.00	307.00	2,000.00	2,000.00
Total Expenses			\$ 14,950.00	\$ 8,302.17	\$ 16,050.00	\$ 16,050.00

# General Manager



## FUND 10 & 20 GENERAL MANAGER

The General Manager's Department is a fund account that handles a large portion of the administrative and Board activity for the District. Examples of duties included in this department are: Provide direction and oversight of all District departments, follow through with any Board directives and oversee District programs, services and resources.

### EXPENSE 4030

0104 Salary	Salary for General Manager part-time employment of 20 per week.
0403 FICA/Medicare	Federal Required coverage.
0405 Worker's Comp	State required coverage
0407 Automobile Allowance	Provides for maintenance and operation of private vehicle.
1700 Office Expense	Provides for miscellaneous charges, flowers, etc.
1719 Cell phone	AT&T charges for cell phone use.
2400 Education/Training	CSDA conferences and workshops.
2500 Travel Expense	Provides from hotel accommodation and meals.

**Keyes Community Services District**  
**Fiscal Year 2015-2016**  
**General Manager**

			Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Expenses</b>						
Salaries	4030	104	39,644.80	37,056.80	43,000.00	43,000.00
FICA/Medicare	4030	403	2,600.00	2,834.89	3,000.00	3,000.00
Work Comp	4030	405	7,674.42	3,477.66	4,700.00	4,700.00
Reimbursements	4030	407	9,600.00	8,800.00	9,600.00	9,600.00
Office Expense	4030	1700	0.00	125.90	200.00	200.00
Cell Phones	4030	1719	1,500.00	1,034.98	1,500.00	1,500.00
Education/Training	4030	2400	1,000.00	20.00	1,000.00	1,000.00
Travel Expense	4030	2500	1,000.00	33.04	1,000.00	1,000.00
Total Expenses			\$ 63,019.22	\$ 53,383.27	\$ 64,000.00	\$ 64,000.00

# **Water Operations**

## **Fund 10**

## FUND 10 WATER OPERATIONS

The District's Water Department is responsible for maintaining an adequate and safe supply of drinking water, performing water leak repairs, weekly testing for bacteria, and quarterly testing of all well sites. All water services are metered and meter reading takes place on a monthly basis. There are 4 water wells with hydro-pneumatic tanks to operate and maintain.

### REVENUES 3000

3000 Service Charge	Fee charged to residents of Keyes.
3030 Commercial Water Usage	Fee charged to businesses of Keyes.
3100 Late Charges	Fee for late payment of bills.

### EXPENSES 4000

0104-0405 Admin Salaries & Benefits	1/2 salaries and benefits for clerical staff.
1000 District Insurance	Provides for insurance coverage by Utility Resource.
1530 Cash Over/Under	Cash Over / Cash Under
1706 Admin Contracts	1/2 cost Quick PC (\$9400), Corbin Willets (\$5170), Charter Bundle (\$3100)
1804 Admin Attorney Fees	1/2 cost of Legal services (\$1500 monthly).
1805 Election Costs	Election Costs
3600 Admin Bldg/Structure	Canopy for side door and other routine maintenance & Storage Container.
3700 Admin Equipment	Replace Office Chairs.
0104-0405 Maint Salaries & Benefits	1/2 salaries and benefits for maintenance staff.
1700 Maint Dept Supplies	Waterline repair materials, hydrants, valves, etc.
1705 Maint Dept CDPH Monitoring	Annual inspection fees and monthly monitoring.
1706 Maint Dept Contracts	Water Analysis, ADT Security, SEMS Technology.
1820 Maint Dept Engineering	District Engineer consulting fees.
2400 Maint Education/Training	CRWA/AWWA training, conferences and workshops.
2500 Maint Travel Expense	Provides for mileage, meals and hotel accommodations.
2600 Maint Dept Utilities	Cost of TID energy for water wells.
2701 Maint Dept Chlorine	Wellhead disinfection
3700 Maint Equipment Repair	Repair or purchase of pumps, motors and equipment. Replace forklift and replace service truck.

**Keyes Community Services District**  
**Fiscal Year 2015-2016**  
**Fund 10 - Water**

		<b>Adopted 2015</b>	<b>YTD Actual 2015</b>	<b>Proposed Budget 2016</b>	<b>Final Approved 2016</b>
<b>Revenue</b>					
Service Charge	3000	975,000.00	977,799.42	1,065,000.00	1,065,000.00
Inspection Fee	3011	500.00	60.00	500.00	500.00
Commercial Water Usage	3030	45,000.00	66,191.20	65,000.00	65,000.00
Late Charges	3100	34,000.00	45,809.22	40,000.00	40,000.00
Returned Check Charge	3200	500.00	510.00	500.00	500.00
Water Violation	3300	0.00	275.00	500.00	500.00
Taxes Current Secured	3704	22,655.32	468.72	500.00	500.00
Taxes Current Unsecured	3706	227.95	50.30	50.00	50.00
Interest from County	3800 1	3,000.00	6,150.23	6,500.00	6,500.00
Other Revenue	3900 3	6,000.00	11,333.65	15,000.00	15,000.00
Credit Card Fee	3900 4	2,500.00	2,840.76	3,000.00	3,000.00
Backflow Test	3950	280.00	185.00	280.00	280.00
Total Revenue		\$1,089,663.27	\$ 1,111,673.50	\$ 1,196,830.00	\$ 1,196,830.00

		<b>Adopted 2015</b>	<b>YTD Actual 2015</b>	<b>Proposed Budget 2016</b>	<b>Final Approved 2016</b>
<b>Expenses</b>					
Admin Salaries	4000 104	65,240.00	57,087.28	65,240.00	65,240.00
Admin Over Time	4000 105	0.00	596.22	1,000.00	1,000.00
Admin Retirement	4000 200	12,000.00	8,498.54	12,000.00	12,000.00
Admin Employee Insurance	4000 300	36,000.00	42,940.88	49,000.00	49,000.00
Admin FICA/Medicare	4000 403	1,250.00	1,173.58	1,250.00	1,250.00
Admin Workers Comp	4000 405	500.00	430.39	500.00	500.00
Admin Fax Lines	4000 600	750.00	506.64	750.00	750.00
Admin District Insurance	4000 1000	9,000.00	3,144.68	5,565.00	5,565.00
Admin Property Tax	4000 1006	450.00	706.99	450.00	450.00
Admin Advertising	4000 1302	500.00	200.49	500.00	500.00
Admin Cash Over Short	4000 1530	0.00	457.97	1,500.00	1,500.00
Admin Bank Fees	4000 1600	3,200.00	4,021.68	3,200.00	3,200.00
Admin Return Checks	4000 1605	3,500.00	1,755.30	3,500.00	3,500.00
Admin Return Check Fee	4000 1610	500.00	108.00	500.00	500.00
Admin Office Supplies	4000 1700	6,000.00	3,667.51	6,000.00	6,000.00
Admin Postage	4000 1701	5,000.00	4,063.97	5,000.00	5,000.00
Admin Dues /Subscriptions	4000 1703	600.00	294.00	600.00	600.00
Admin Janitorial Supplies	4000 1704	250.00	378.79	250.00	250.00
Admin Contracts	4000 1706	10,000.00	10,688.96	10,000.00	10,000.00
Admin Cell Phones	4000 1719	1,500.00	777.06	1,500.00	1,500.00
Admin Audit	4000 1802	7,500.00	8,505.00	7,500.00	7,500.00
Admin Attorney Fees	4000 1804	9,000.00	9,698.61	10,000.00	10,000.00
Admin Election Cost	4000 1805	0.00	0.00	1,500.00	1,500.00
Admin Education/Train	4000 2400	1,500.00	343.80	1,500.00	1,500.00
Admin Travel Expense	4000 2500	1,000.00	2.50	1,000.00	1,000.00
Admin Building/Structure	4000 3600	1,200.00	1,068.59	2,200.00	2,200.00
Admin Equipment/Repair	4000 3700	400.00	400.00	400.00	400.00
Admin Computer Upgrade	4000 9026	0.00	0.00	2,000.00	2,000.00
Maint Salaries	4010 104	63,000.00	62,829.49	68,000.00	68,000.00
Maintenance Overtime	4010 105	5,500.00	778.53	5,500.00	5,500.00
Maintenance Retirement	4010 200	12,000.00	11,019.05	12,000.00	12,000.00
Maintenance Employee Ins	4010 300	36,000.00	44,628.14	49,000.00	49,000.00

Maintenance FICA/Medicare	4010	403	1,250.00	883.06	1,250.00	1,250.00
Maintenance Workers Comp	4010	405	6,800.00	5,701.49	6,800.00	6,800.00
Maintenance District Insurance	4010	1000	0.00	0.00	5,565.00	5,565.00
Maintenance Advertising	4010	1305	0.00	0.00	200.00	200.00
Maintenance Dues/Subscriptions	4010	1703	2,500.00	673.08	2,500.00	2,500.00
Maintenance CDPH/Monitoring	4010	1705	10,000.00	6,753.40	10,000.00	10,000.00
Maintenance Contracts	4010	1706	10,000.00	12,106.37	10,000.00	10,000.00
Maintenance Uniforms	4010	1714	900.00	516.09	900.00	900.00
Maintenance Cell Phones	4010	1719	1,800.00	1,395.31	1,800.00	1,800.00
Maintenance Tools	4010	1723	2,000.00	304.49	2,000.00	2,000.00
Maintenance Backflow Eqpt	4010	1728	250.00	0.00	250.00	250.00
Maintenance Bertolotti	4010	1731	0.00	556.51	800.00	800.00
Maintenance Engineering	4010	1820	5,000.00	1,367.55	5,000.00	5,000.00
Maintenance Education/Training	4010	2400	1,500.00	1,287.34	1,500.00	1,500.00
Maintenance Travel Expense	4010	2500	1,000.00	5.18	1,000.00	1,000.00
Maintenance Gas & Oil	4010	2501	4,500.00	3,419.22	4,500.00	4,500.00
Maintenance Vehicle Maintenance	4010	2502	2,000.00	721.62	2,000.00	2,000.00
Maintenance Utilities	4010	2600	60,000.00	41,999.93	60,000.00	60,000.00
Maintenance Chlorine	4010	2701	5,000.00	1,898.19	5,000.00	5,000.00
Maintenance Equipment/Repair	4010	3700	12,000.00	10,109.05	12,000.00	12,000.00
Total Expenses			\$ 419,840.00	\$ 370,470.52	\$ 461,970.00	\$ 461,970.00

# **Sewer Operations**

## **Fund 20**





**Keyes Community Services District**  
**Fiscal Year 2015-2016**  
**Fund 20 - Sewer**

		Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Revenue</b>					
Service Charge	3000	900,000.00	1,033,047.11	1,100,000.00	1,100,000.00
Inspection Fee	3011	500.00	60.00	500.00	500.00
Interest from County	3800 1	2,000.00	2,215.43	2,000.00	2,000.00
Total Revenue		\$ 902,500.00	\$1,035,322.54	\$ 1,102,500.00	\$ 1,102,500.00

		Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Expenses</b>					
Admin Salaries	4000 104	65,240.00	53,794.93	65,240.00	65,240.00
Admin Overtime	4000 105	0.00	596.18	1,000.00	1,000.00
Admin Retirement	4000 200	12,000.00	8,597.94	12,000.00	12,000.00
Admin Employee Insurance	4000 300	36,000.00	42,940.45	49,000.00	49,000.00
Admin FICA/Medicare	4000 403	1,250.00	1,149.87	1,500.00	1,500.00
Admin Workers Comp	4000 405	500.00	416.46	500.00	500.00
Admin Fax Lines	4000 600	750.00	506.57	750.00	750.00
Admin District Insurance	4000 1000	9,000.00	2,774.68	5,565.00	5,565.00
Admin Property Tax	4000 1006	450.00	706.99	450.00	450.00
Admin Advertising	4000 1302	500.00	200.48	500.00	500.00
Admin Cash Over Short	4000 1530	0.00	457.94	1,500.00	1,500.00
Admin Bank Fees	4000 1600	3,200.00	4,027.24	3,200.00	3,200.00
Admin Return Checks	4000 1605	3,500.00	1,755.25	3,500.00	3,500.00
Admin Return Check Fee	4000 1610	500.00	108.00	500.00	500.00
Admin Office Supplies	4000 1700	6,000.00	3,807.18	6,000.00	6,000.00
Admin Postage	4000 1701	5,000.00	4,026.16	5,000.00	5,000.00
Admin Dues /Subscriptions	4000 1703	600.00	294.00	600.00	600.00
Admin Janitorial Supplies	4000 1704	250.00	378.79	250.00	250.00
Admin Contracts	4000 1706	10,000.00	10,188.83	10,000.00	10,000.00
Admin Cell Phones	4000 1719	1,500.00	776.99	1,500.00	1,500.00
Admin Audit	4000 1802	7,500.00	8,505.00	7,500.00	7,500.00
Admin Attorney Fees	4000 1804	9,000.00	8,610.34	10,000.00	10,000.00
Admin Election Cost	4000 1805	0.00	0.00	1,500.00	1,500.00
Admin Education/Train	4000 2400	1,500.00	343.80	1,500.00	1,500.00
Admin Travel Expense	4000 2500	1,000.00	2.50	1,000.00	1,000.00
Admin Building/Structure	4000 3600	1,200.00	1,068.58	2,200.00	2,200.00
Admin Equipment/Repair	4000 3700	400.00	400.00	400.00	400.00
Admin Computer Upgrade	4000 9026	0.00	0.00	2,000.00	2,000.00
Maint Salaries	4010 104	63,000.00	62,803.86	68,000.00	68,000.00
Maintenance Overtime	4010 105	5,500.00	778.49	5,500.00	5,500.00
Maintenance Retirement	4010 200	12,000.00	11,159.71	12,000.00	12,000.00
Maintenance Employee Ins	4010 300	36,000.00	44,629.44	49,000.00	49,000.00
Maintenance FICA/Medicare	4010 403	1,250.00	882.75	1,250.00	1,250.00
Maintenance Workers Comp	4010 405	6,500.00	5,701.16	6,500.00	6,500.00
Maintenance District Insurance	4010 1000	0.00	0.00	5,565.00	5,565.00
Maintenance Advertising	4010 1302	0.00	37.50	200.00	200.00
Maintenance Dues/Subscriptions	4010 1703	2,500.00	0.00	2,500.00	2,500.00
Maintenance Contracts	4010 1706	6,000.00	4,229.70	6,000.00	6,000.00
Maintenance Uniforms	4010 1714	900.00	516.07	900.00	900.00
Maintenance Cell Phones	4010 1719	1,800.00	1,395.23	1,800.00	1,800.00
Maintenance Tools	4010 1723	2,000.00	332.69	2,000.00	2,000.00

Maintenance Bertolotti	4010	1731	0.00	556.51	800.00	800.00
Maintenance Contract Turlock	4010	1811	330,000.00	260,977.71	330,000.00	330,000.00
Maintenance Engineering	4010	1820	5,000.00	633.75	5,000.00	5,000.00
Maintenance Encroachment Permit	4010	1830	1,000.00	0.00	1,000.00	1,000.00
Maintenance Education/Training	4010	2400	1,500.00	545.34	1,500.00	1,500.00
Maintenance Travel Expense	4010	2500	1,000.00	5.17	1,000.00	1,000.00
Maintenance Gas & Oil	4010	2501	4,500.00	3,419.20	4,500.00	4,500.00
Maintenance Vehicle Maintenance	4010	2502	2,000.00	1,491.87	2,000.00	2,000.00
Maintenance Utilities	4010	2600	10,000.00	7,673.69	10,000.00	10,000.00
Maintenance Equipment/Repair	4010	3700	15,000.00	14,394.04	15,000.00	15,000.00
Total Expenses			\$ 684,290.00	\$ 578,599.03	\$ 726,670.00	\$ 726,670.00

Street Light

Fund 30

## FUND 30 STREET LIGHTS

The Keyes Community Services Street Lighting District was approved by the voters in February 23, 2010. By Resolution, KCSD designates that charges or assessments for the purpose of Street Light Fees, be collected on the Stanislaus County tax roll at the same time, and in the same manner, as property taxes.

### REVENUES 3000

3767 Special Assessment	Back charges for street light fees charged to property owners.
3800 0001 Interest	Interest from County

### EXPENSES 4000

1723 Maint Dept Tools	Testers, wire strippers, open-end wrenches, sockets, special tools.
2600 Maint Dept Utilities	TID operational costs of streetlights.
2602 Street Light Material	Lamps, lamp heads, lamp posts, splice boxes, etc.

# Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50 is a public-private partnership between the City of San Francisco and the private sector to provide water infrastructure financing and construction services to the City.

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

Water Capital Connection Fund 50

**Keyes Community Services District  
Fiscal Year 2015-2016  
Fund 50 - Water Cap Connection**

			Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Revenue</b>						
Connection Fee	3010		200,000.00	21,000.00	45,000.00	45,000.00
Bridge Loan	3768	2	194,000.00	0.00	0.00	-
Interest from County	3800	1	500.00	0.00	500.00	500.00
Total Revenue			\$ 394,500.00	\$ 21,000.00	\$ 45,500.00	\$ 45,500.00

			Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Expenses</b>						
Arsenic Assist	4050	1822	-	-	-	-
SRF Loan Payment	4050	2601	100,000.00	96,803.70	100,000.00	100,000.00
Bridge Loan Payment	4050	2603	106,000.00	108,492.60	884,000.00	884,000.00
Water System Imp	4050	9032	95,000.00	0.00	0.00	0.00
Arsenic Trt Improvement	4050	9033	330,000.00	0.00	0.00	0.00
Geo Tech Rep, Phase 1 ESA	4050	9034	0.00	0.00	0.00	0.00
Pot Holing	4050	9035	40,000.00	0.00	40,000.00	40,000.00
Land Purchase	4050	9036	18,154.00	0.00	0.00	0.00
Legal Cost For Purchase Assuming E.D.	4050	9037	124,968.00	0.00	0.00	0.00
Letal Costs for Loan Agrmnt Review	4050	9038	0.00	0.00	0.00	0.00
Est Payoff DWR Loan	4050	9040	0.00	0.00	0.00	0.00
Contingency	4050	9041	192,621.13	0.00	0.00	0.00
Loan Closing Costs	4050	9042	0.00	0.00	0.00	0.00
Total Expenses			\$ 1,006,743.13	\$ 205,296.30	\$ 1,024,000.00	\$ 1,024,000.00

**Sewer Capital  
Connection  
Fund 60**

## FUND 60 SEWER CAPITAL CONNECTION

Fees are charged to developers of property to pay for facilities impacted by their development projects. The fees accounted for here are to be used for expansion and improvements to the District's sewer collection system.

### REVENUES 3000

3010 Connection Fee	Fee for a 4-inch sewer connection (\$3000).
3800 Interest from County	Interest from fund account.

### EXPENSES 4000

4050 9017 Capital Improv. Reimbursement	Annual fee paid to the City of Turlock as reimbursement for cost of sewer outfall line improvements. Final payment scheduled for Jul 2018.
4050 9020 Main Lift Station	Cost for design, plans and specifications for new Foote Road lift station.

Keyes Community Services District  
 Fiscal Year 2015-2016  
 Fund 60 - Sewer Cap Conn

			Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Revenue</b>						
Connection Fee	3010		140,000.00	12,000.00	30,000.00	30,000.00
Interest from County	3800	1	500.00	190.45	500.00	500.00
Total Revenue			\$ 140,500.00	\$ 12,190.45	\$ 30,500.00	\$ 30,500.00

			Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Expenses</b>						
Reimbursement	4050	9017	107,157.00	1,027.09	107,157.00	107,158.00
Main Lift Station	4050	9020	21,000.00	8,187.51	0.00	0.00
Total Expenses			\$ 128,157.00	\$ 9,214.60	\$ 107,157.00	\$ 107,158.00



# Capital Outlay Reserve

## CAPITAL REPAIR & REPLACEMENT

This fund would allow the District to charge itself a depreciation expense of equipment owned and set up a reserve to repair or replace that equipment.

### REVENUES:

3800	Interest Income	Interest earned on cash balance in fund.
	Depreciation Reserve	Funds transferred from other funds to be held in reserve for the repair or purchase of equipment.

### EXPENSES:

4010	1700	Maintenance Supplies	Replace malfunctioning water meters due to wear.
4010	3600	Building Structure	Expand District Office by constructing an additional admin office and conference room.

Keyes Community Services District  
 Fiscal Year 2015-2016  
 Capital Outlay Reserve

		Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Revenue</b>					
Interest Income	3800	3,000.00	8,727.97	3,000.00	3,000.00
Depreciation Reserve		0.00	0.00	0.00	0.00
Total Revenue		\$ 3,000.00	\$ 8,727.97	\$ 3,000.00	\$ 3,000.00

		Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Expenses</b>					
Maintenance Supplies	4010 1700	15,000.00	0.00	5,000.00	5,000.00
Building Structure	4010 3600	25,000.00	0.00	25,000.00	25,000.00
Total Expenses		\$40,000.00	\$ -	\$ 30,000.00	\$ 30,000.00

# **Drinking Water State Revolving Fund Program**

## DRINKING WATER STATE REVOLVING FUND PROGRAM

Pre-application have been submitted to the California Department of Public Health office requesting funds for these projects. Keyes Consolidation Project will interconnect four smaller water systems, Mobile Plaza, Countryside, Faith Home Teen Ranch, and Green Run Mobile Estates. The Consolidation Incentive Program has allowed KCSD to request grants for planning funds for a new Water Well, a 1,2,3-TCP Treatment Study, and Water Distribution System Upgrades.

### REVENUE 3000

Grant funding from CDPH revolving fund.

### EXPENSES 4000

Administration	Processing of documents, funding application.
Environmental	Preparation of CEQA compliance documents.
Labor Compliance	Compliance with Department of Industrial Affairs.
Engineering Design	Design, engineering plans and specifications, etc.
Construction and Bidding	Preparation of bid documents, contract award, etc.
Construction	Construction of projects
Engineering Support	Engineering support during construction.
Construction Management	Managerial duties during construction.
Construction Contingency	Funds for unforeseen or unanticipated issues.
New Water Well	Replace low-yield well with high nitrate concentrations.
1,2,3-TCP Treatment Study	Planning study to determine best method for removal.
Water System Upgrades	Replace antiquated facilities including valves, hydrants, steel water lines, etc.

**Keyes Community Services District  
Fiscal Year 2015-2016  
Keyes Consolidation Project Phase 1**

<u>Revenue</u>	<b>Proposed Budget</b>	<b>Final Approved</b>
<u>Grant Funding from CDPH Revolving Fund</u>	6,261,900.00	6,261,900.00
	6,261,900.00	6,261,900.00

<u>Expenses</u>	<b>Proposed Budget</b>	<b>Final Approved</b>
<u>Administration</u>	20,000.00	20,000.00
<u>LAFCO Approval</u>	10,000.00	10,000.00
<u>Environmental</u>	50,000.00	50,000.00
<u>Labor Compliance</u>	10,000.00	10,000.00
<u>Engineering Design</u>	500,000.00	500,000.00
<u>Construction and Bidding Support Services</u>	20,000.00	20,000.00
<u>Contingency (10%)</u>	61,000.00	61,000.00
	671,000.00	671,000.00

**Keyes Consolidation Project Phase 2**

<u>Expenses</u>	<b>Proposed Budget</b>	<b>Final Approved</b>
<u>Construction</u>	3,250,900.00	3,250,900.00
<u>Engineering Support During Construction</u>	200,000.00	200,000.00
<u>Construction Management</u>	400,000.00	400,000.00
<u>Construction Contingency</u>	650,000.00	650,000.00
	4,500,900.00	4,500,900.00

**Keyes Consolidation Incentive Program**

<u>Expenses</u>	<b>Proposed Budget</b>	<b>Final Approved</b>
<u>New Water Well</u>	500,000.00	500,000.00
<u>1,2,3-TCP Treatment Study</u>	500,000.00	500,000.00
<u>Water System Upgrades</u>	90,000.00	90,000.00
	1,090,000.00	1,090,000.00

# **Unfunded Five Year Capital Improvement Projects**

## UNFUNDED FIVE-YEAR CAPITAL IMPROVEMENT PROJECTS

These are projects that need to be accomplished but the lack of funds at the present time does not allow the District to take immediate action.

### REVENUES 3000

3010 Connection Fee	Fee for a 4-inch sewer connection (\$3000).
3800 Interest from County	Interest from fund account.

### EXPENSES 4000

4050 2702 Well No. 7	Capital cost for 1,2,3-TCP Treatment.
4050 2705 Well No. 10	Capital cost for 1,2,3-TCP Treatment.
4050 2708 Foote Rd Lift Station	Cost for construction of new sewer lift station.



Keyes Community Services District  
 Fiscal Year 2015-2016  
 Unfunded Five-Year Capital Improvement Projects

		Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Revenue</b>					
Connection Fee	3010	0.00	0.00	0.00	0.00
Interest	3800	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00

		Adopted 2015	YTD Actual 2015	Proposed Budget 2016	Final Approved 2016
<b>Expenses</b>					
Well No. 7	4050 2702	1,203,000.00	0.00	1,203,000.00	1,203,000.00
Well No. 10	4050 2705	2,119,000.00	0.00	2,119,000.00	2,119,000.00
Foot Rd Lift Station	4050 2708	1,000,000.00	0.00	1,000,000.00	1,000,000.00
Total Expenses		\$3,322,000.00	0.00	\$ 4,322,000.00	\$ 4,322,000.00

# Cash Accounts

Keyes Community Services District

Fiscal Year 2015-2016

Cash Accounts

	YTD Actual 2015
Sewer Capitol Reserve -Cash County	132,996.74
Water Rev. Bond County	35,373.24
Water Rev. Reserve Cash County	30,000.00
Water Reserve Debt Service	5,942.14
Dept of Water Reserve Cash County	13,441.35
Bridge Loan Water Filtration	998,863.73
Capital Maintenacne Supplies	15,000.00
Capital Building Structure	25,000.00
Total Cash Accounts	\$ 1,256,617.20

	Proposed 2016	Final Approved 2016
Water Capitol Reserve-Cash County	84,756.73	84,756.73
Sewer Capitol Reserve-Cash County	132,996.74	132,996.74
Capital Maintenance Supplies	5,000.00	5,000.00
Capital Building Structure	25,000.00	25,000.00
	\$ 247,753.47	\$ 247,753.47