

Keyes Community Services District

Fiscal Year

July 1, 2022 to June 30, 2023

Board of Directors

President, Tim Robertson

Vice President, Johnathon Parker

Director, Cody Knee

Director, Ron Reforma

Director, Vacant

General Manager, Ernie Garza

Keyes Community Services District

Staff Roster

Position

Employee

General Manager

Ernie Garza

Administrative Executive

Michelle Harris

Office Supervisor

Vacant

Administrative Assistant

Vacant

Utility Billing Clerk

Adriana Loza

Office Assistant I

Jo Ann Sakurada

Maintenance Operation Director

Mike Jones

Maintenance Operation Supervisor

Kevin Showen

Water/Waste Water Operator

Juna Montesdeoca

Grade II

Water/Waste Water Operator

Vacant

Grade II

Utility Worker 2

Miguel Espinoza

Salary Ranges and Step Increases

General Manager	Step 1 55.10	Step 2 57.86	Step 3 60.75	Step 4 63.79	Step 5 66.98
Administrative Executive	Step 1 29.82	Step 2 31.31	Step 3 32.88	Step 4 34.51	Step 5 36.24
Office Supervisor/ Board Secretary	Step 1 25.75	Step 2 27.03	Step 3 28.37	Step 4 29.79	Step 5 31.27
Administrative Assistant	Step 1 20.00	Step 2 21.00	Step 3 22.05	Step 4 23.15	Step 5 24.31
Utility Billing / Cash Management Clerk	Step 1 19.86	Step 2 20.84	Step 3 21.89	Step 4 22.98	Step 5 24.13
Office Assistant I/II	Step 1 19.06	Step 2 202.02	Step 3 21.01	Step 4 22.08	Step 5 23.18
Maintenance Operations Director	Step 1 29.82	Step 2 31.31	Step 3 32.88	Step 4 34.51	Step 5 36.24
Maintenance Operations Supervisor	Step 1 26.48	Step 2 27.80	Step 3 29.19	Step 4 30.65	Step 5 32.17
Water/Waste Water Operator Grade II	Step 1 23.28	Step 2 24.44	Step 3 25.66	Step 4 26.94	Step 5 28.28
Water/Waste Water Operator Grade II	Step 1 23.28	Step 2 24.44	Step 3 25.66	Step 4 26.94	Step 5 28.28
Water /Waste Water Grade I	Step 1 20.00	Step 2 21.00	Step 3 22.05	Step 4 23.15	Step 5 24.31
Utility Worker 2	Step 1 19.05	Step 2 19.99	Step 3 20.99	Step 4 22.03	Step 5 23.12

Board of Directors

Keyes Community Services District
Fiscal Year 2022/2023
Board of Directors

			Adopted Budget	Estimated Final	Proposed Budget	Final
			2021/2022	YTD	2022/2023	Approved
			2021/2022	2021/2022	2022/2023	2022/2023
Expenses						
Salaries	4020	104	9,600.00	9600.00	9,600.00	9,600.00
FICA/Medicare	4020	403	450.00	500.00	500.00	500.00
Worker's Comp	4020	405	50.00	50.00	50.00	50.00
Cell Phones/I-Pads	4020	1719	7,500.00	4000.00	4,200.00	4,200.00
Education/Training	4020	2400	2,000.00	2000.00	2,000.00	2,000.00
Travel Expense	4020	2500	2,000.00	2000.00	2,000.00	2,000.00
Total Expenses			21,600.00	18,150.00	18,350.00	18,350.00

FUND 10 & 20 BOARD OF DIRECTORS

The Board of Directors Department is represented by a five-member elected board of citizens who handle the policy-making activity for the Keyes Community Services District. Examples of duties included in this department are to create public policy, review and adopt an annual budget, respond to citizen inquiries and oversee daily operations of the District.

EXPENSE 4020

0104 Salary	Salaries for five (5) elected members.
0403 FICA/Medicare	Federal required deduction.
0405 Worker's Comp	State required coverage
1719 Cell phones	AT&T charges for I-Pads.
2400 Education/Training	Provides for CSDA conferences and mandated training sessions.
2500 Travel Expense	Reimbursement for travel expenses while on KCSD business, hotel accommodations and meals.

General Manager

FUND 10 & 20 GENERAL MANAGER

The General Manager's Department is a fund account that handles a large portion of the administrative and Board activity for the District. Examples of duties included in this department are: Provide direction and oversight of all District departments, follow through with any Board directives and oversee District programs, services and resources.

EXPENSE 4030

0104 Salary	Salary for General Manager part-time employment of 64 per week.
0403 FICA/Medicare	Federal Required coverage.
0405 Worker's Comp	State required coverage
0407 Automobile Allowance	Provides for maintenance and operation of private vehicle.
1700 Office Expense	Provides for miscellaneous charges, flowers, etc.
1703 Dues/Subscriptions	Provides for monthly/annual dues or subscriptions
1719 Cell phone	AT&T charges for cell phone use and I-Pad.
2400 Education/Training	CSDA conferences and workshops.
2500 Travel Expense	Provides for mileage, meals and hotel accommodation.

Keyes Community Services District
 Fiscal Year 2022/2023
 General Manager

			Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Expenses						
Salaries	4030	104	99,208.00	102,425.84	111,453.88	111,453.880
FICA/Medicare	4030	403	8,000.00	8,000.00	9,000.00	9,000.000
Work Comp	4030	405	500.00	500.00	500.00	500.000
Reimbursements	4030	407	9,600.00	9,600.00	9,600.00	9,600.000
Office Expense	4030	1700	200.00	200.00	200.00	200.000
Dues & Subscriptions	4030	1703	350.00	350.00	350.00	350.000
Cell Phones	4030	1719	2,800.00	2,800.00	2,800.00	2,800.000
Education/Training	4030	2400	2,000.00	2,000.00	2,000.00	2,000.000
Travel Expense	4030	2500	2,000.00	2,000.00	2,000.00	2,000.000
Total Expenses			124,658.00	127,875.84	137,903.88	137,903.88

Water Operations

Fund 10

FUND 10 WATER OPERATIONS

The District's Water Department is responsible for maintaining an adequate and safe supply of drinking water, performing water leak repairs, weekly testing for bacteria, and quarterly testing of all well sites. All water services are metered and meter reading takes place on a monthly basis. There are 4 water wells and an arsenic treatment facility to maintain and operate on a daily basis.

REVENUES 3000

3000 Service Charge	Fee charged to residents of Keyes
3030 Commercial Water Usage	Fee charged to businesses of Keyes
3100 Late Charges	Fee for late payment of bills

EXPENSES 4000

0104-0405 Admin Salaries & Benefits	1/2 salaries and benefits for clerical staff
1000 Admin District Insurance	1/4 Provides Liability & Workers Comp Insurance coverage by SDRMA
1300 Admin Building Grounds	1/4 Alley Paving (\$6,000)
1530 Admin Cash Over/Under	Cash Over / Cash Under
1703 Admin Dues & Subscriptions	Costco, USPS, Underground Service Alerts, Adam Christiansen Sherriff, CSDA, TGBA, Amazon, Badger
1706 Admin Contracts	1/4 cost ADT (\$446), Step A Side (\$120), Layer 3 IT (\$6,255), Corbin Willits (\$1,244) SEMS (\$1,178), Rapid Copy (\$200), ASAP (\$390), The Exchange (\$360), Quality Communications (\$1,396), Streamline (\$150) GIS Mapping (\$4000) Pitney Bowes (\$45.00) 1/2 cost EMASS (\$3,000)
1804 Admin Attorney Fees	1/2 cost of Legal services
1809 Admin Janitorial Svc	Janitorial Service for Office
2400 Admin Education/Training	Training, conferences and workshops
2500 Admin Travel Expense	Provides for mileage, meals and hotel accommodations
2601 Admin SRF Loan Payment	SWRCB Loan Payment January & July (\$11,477.90)
3600 Admin Bldg/Structure	
3700 Admin Equipment	

0104-0405 Maint Salaries & Benefits	1/2 salaries and benefits for maintenance staff
1000 Maint District Insurance	1/4 Provides Liability & Workers Comp Insurance coverage by SDRMA
1300 Maint Building Grounds	1/4 Alley Paving (\$6,000)
1703 Maint Dues & Subscriptions	Costco, USPS, SJVAPCD, CSDA, CRWA, American Water Works, Underground Service Alerts, Adam Christiansen Sherriff, Custom Fire Protection, Badger
1705 Maint Dept SWRCB	Annual inspection fees and monthly monitoring
1706 Maint Dept Contracts	1/4 cost ADT (\$446), Step A Side (\$120), Layer 3 IT (\$6,255), Corbin Willits (\$1,244) SEMS (\$1,178), Rapid Copy (\$200), ASAP (\$390), The Exchange (\$360), Quality Communications (\$1,396), Streamline (\$150) GIS Mapping (\$4000) Pitney Bowes (\$45.00) 1/2 cost EMASS (\$3,000)
1740 Maint Water Testing	Monthly Water Testing (Far West Labs, Geoanalytical, BSK & Associates)
1820 Maint Dept Engineering	District Engineer consulting fees
2400 Maint Education/Training	Training, conferences and workshops
2500 Maint Travel Expense	Provides for mileage, meals and hotel accommodations
2510 Maintenance Treatment Chemicals	Cost of chemicals to treat water at ATF
2600 Maint Dept Utilities	Cost of TID energy for water wells
2600 Electrical (Includes Well Pumping)	Cost of TID energy to operate ATF
2610 Sludge Disposal	Cost of Disposal of Sludge at ATF
2615 Equipment Maintenance	Cost of Equipment Maintenance of ATF
2701 Maint Dept Chlorine	Wellhead disinfection
3600 Maint Bldg/Structure	
3700 Maint Equipment Repair	Repair or purchase of pumps, motors and equipment.
9001 Maint Utility Trailer	½ Cost Used to move vehicles from one location to another (\$10,000)

Keyes Community Services District
Fiscal Year 2022/2023
Fund 10 - Water

		Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Revenue					
Service Charge	3000	1,250,000.00	1,286,807.39	1,300,000.00	1,300,000.00
Inspection Fee	3011	500.00	270.00	500.00	500.00
Commercial Water Usage	3030	80,000.00	106,365.01	105,000.00	105,000.00
Late Charges	3100	45,000.00	38,191.33	45,000.00	45,000.00
Returned Check Charge	3200	300.00	300.00	300.00	300.00
Water Violation	3300	500.00	500.00	500.00	500.00
Taxes Current Secured	3704	600.00	600.00	600.00	600.00
Taxes Current Unsecured	3706	100.00	100.00	100.00	100.00
Interest from County	3800	1	37,000.00	39,000.00	39,000.00
Other Revenue	3900	3	4,000.00	4,000.00	4,000.00
Credit Card Fee	3900	4	4,500.00	3,100.00	3,100.00
Backflow Test	3950		750.00	750.00	750.00
Total Revenue		1,423,250.00	1,479,983.73	1,498,850.00	1,498,850.00

			Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Expenses						
Admin Salaries	4000	104	80,000.00	80,000.00	83,000.00	83,000.00
Admin Over Time	4000	105	2,200.00	2,500.00	2,500.00	2,500.00
Admin Retirement	4000	200	25,000.00	23,485.44	25,000.00	25,000.00
Admin Employee Insurance Medical/Dental/Ancillary	4000	300	52,000.00	55,000.00	58,000.00	58,000.00
Admin FICA/Medicare	4000	403	1,200.00	1,260.00	1,260.00	1,260.00
Admin Workers Comp	4000	405	500.00	500.00	500.00	500.00
Admin District Insurance Liability/Work Comp	4000	1000	20,750.00	20,750.00	20,750.00	20,750.00
Admin Property Tax	4000	1006	900.00	900.00	900.00	900.00
Admin Building Grounds	4000	1300	2,000.00	2,000.00	2,000.00	2,000.00
Admin Cash Over Short	4000	1530	500.00	500.00	500.00	500.00
Admin Bank Fees	4000	1600	7,000.00	6,000.00	6,000.00	6,000.00
Admin Return Checks	4000	1605	1,000.00	2,500.00	2,500.00	2,500.00
Admin Office Supplies	4000	1700	5,000.00	5,000.00	5,000.00	5,000.00
Admin Postage	4000	1701	5,000.00	5,000.00	5,000.00	5,000.00
Admin Dues /Subscriptions	4000	1703	3,000.00	3,000.00	3,000.00	3,000.00
Admin Janitorial Supplies	4000	1704	400.00	200.00	200.00	200.00
Admin Contracts	4000	1706	13,000.00	13,000.00	19,000.00	19,000.00
Admin Uniforms	4000	1714	500.00	500.00	500.00	500.00
Admin Cell Phones	4000	1719	1,200.00	900.00	1,200.00	1,200.00
Admin Audit	4000	1802	13,700.00	13,700.00	13,700.00	13,700.00
Admin Attorney Fees	4000	1804	11,000.00	11,000.00	11,000.00	11,000.00
Admin Janitorial Service	4000	1809	6,000.00	6,000.00	6,000.00	6,000.00
Admin Education/Train	4000	2400	2,000.00	2,000.00	2,000.00	2,000.00
Admin Travel Expense	4000	2500	2,500.00	2,500.00	2,500.00	2,500.00
Admin SRF Loan Payments	4000	2601	10,956.00	11,477.90	11,477.90	11,477.90
Admin Equipment/Repair	4000	3700	0.00	0.00	1,500.00	1,500.00
Maint Salaries	4010	104	120,000.00	125,000.00	147,000.00	147,000.00
Maintenance Overtime	4010	105	3,000.00	3,000.00	3,000.00	3,000.00
Maintenance Temp	4010	106	10,000.00	10,000.00	10,000.00	10,000.00
Maintenance Retirement	4010	200	35,000.00	35,000.00	41,000.00	41,000.00
Maintenance Employee Ins Medical/Dental/Ancillary	4010	300	70,000.00	75,000.00	96,000.00	96,000.00
Maintenance FICA/Medicare	4010	403	2,000.00	2,000.00	2,500.00	2,500.00
Maintenance Workers Comp	4010	405	7,000.00	7,000.00	7,000.00	7,000.00
Maintenance District Insurance Liability/Work Comp	4010	1000	20,750.00	20,750.00	20,750.00	20,750.00
Maintenance Building Grounds	4010	1300	2,000.00	2,000.00	2,000.00	2,000.00
Maintenance Dues/Subscriptions	4010	1703	9,000.00	9,000.00	12,000.00	12,000.00
Maintenance Janitorial Supplies	4010	1704	400.00	400.00	400.00	400.00

Maintenance SWRCB	4010	1705	7,000.00	7,000.00	7,000.00	7,000.00
Maintenance Contracts	4010	1706	23,000.00	25,000.00	25,000.00	25,000.00
Maintenance Uniforms	4010	1714	1,500.00	1,500.00	1,500.00	1,500.00
Maintenance Cell Phones	4010	1719	2,000.00	2,000.00	2,000.00	2,000.00
Maintenance Tools	4010	1723	10,000.00	10,000.00	10,000.00	10,000.00
Maintenance Backflow Equipment	4010	1728	500.00	500.00	500.00	500.00
Maintenance Bertolotti	4010	1731	800.00	1,000.00	1,000.00	1,000.00
Maintenance Water Testing	4010	1740	0.00	0.00	25,000.00	25,000.00
Maintenance Engineering	4010	1820	5,000.00	5,000.00	5,000.00	5,000.00
Maintenance Education/Training	4010	2400	2,000.00	2,000.00	2,000.00	2,000.00
Maintenance Travel Expense	4010	2500	2,500.00	2,500.00	2,500.00	2,500.00
Maintenance Gas & Oil	4010	2501	5,000.00	6,500.00	6,500.00	6,500.00
Maintenance Vehicle Maintenance	4010	2502	3,000.00	3,000.00	3,000.00	3,000.00
Maintenance ATF Treatment Chemicals	4010	2510	50,000.00	25,000.00	25,000.00	25,000.00
Maintenance Utilities	4010	2600	95,000.00	85,000.00	95,000.00	95,000.00
Maintenance ATF Sludge Disposal	4010	2610	30,000.00	5,000.00	20,000.00	20,000.00
Maintenance ATF Equipment Maintenance	4010	2615	20,000.00	20,000.00	20,000.00	20,000.00
Maintenance Chlorine	4010	2701	5,000.00	5,000.00	5,000.00	5,000.00
Maintenance Equipment/Repair	4010	3700	15,000.00	15,000.00	15,000.00	15,000.00
Maintenance Service Truck	4010	9001	0.00	0.00	10,000.00	10,000.00
Total Expenses			823,756.00	780,323.34	907,637.90	907,637.90

Sewer Operations

Fund 20

3600 Admin Bldg/Structure

3700 Admin Equipment

0104-0405 Maint salaries and benefits

1/2 salaries and benefits for maintenance staff

1000 Maint District Insurance

1/4 Provides Liability Insurance coverage by SDRMA

1300 Building Grounds

1/4 Alley Paving (\$6,000)

1703 Maint Dues & Subscriptions

Costco, USPS, Underground Service Alerts, Adam Christiansen Sherriff, CSDA, Custom Fire Protection, Badger

1706 Maint Contracts

1/4 COST

ADT (\$446), Step A Side (\$120), Layer 3 IT (\$6,255), Corbin Willits (\$1,244) SEMS (\$1,178), Rapid Copy (\$200), ASAP (\$390), The Exchange (\$360), Quality Communications (\$1,396), Streamline (\$150) GIS Mapping (\$4000) Pitney Bowes (\$45.00)

TOTAL COST

Mission SCADA for Sewer (\$1,690), EMASS (\$4,000)

1820 Maint Engineering

District Engineer consulting fees

2400 Maint Education/Training

Training, conferences and workshops

2500 Maint Travel Expense

Provides for mileage, meals and hotel accommodations

2612 Maint H2S Treatment

H2S Treatment

3600 Maint Bldg/Structure

3700 Maint Equipment Repair

Repair of Lift Stations, pumps, motors

9001 Maint Utility Trailer

½ Cost

Used to move vehicles from one location to another (\$10,000)

Keyes Community Services District
Fiscal Year 2022/2023
Fund 20 - Sewer

		Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Revenue					
Service Charge	3000	1,300,000.00	1,299,234.37	1,300,000.00	1,300,000.00
Inspection Fee	3011	5,000.00	5,000.00	5,000.00	5,000.00
Interest from County	3800	30,000.00	30,000.00	30,000.00	30,000.00
	Total Revenue	1,335,000.00	1,334,234.37	1,335,000.00	1,335,000.00

			Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Expenses						
Admin Salaries	4000	104	80,000.00	80,000.00	83,000.00	83,000.00
Admin Overtime	4000	105	2,200.00	2,500.00	2,200.00	2,200.00
Admin Retirement	4000	200	25,000.00	23,485.44	25,000.00	25,000.00
Admin Employee Insurance Medical/Dental/Ancillary	4000	300	52,000.00	55,000.00	58,000.00	58,000.00
Admin FICA/Medicare	4000	403	1,200.00	1,260.00	1,260.00	1,260.00
Admin Workers Comp	4000	405	500.00	500.00	500.00	500.00
Admin District Insurance Liability/Work Comp	4000	1000	20,750.00	20,750.00	20,750.00	20,750.00
Admin Property Tax	4000	1006	900.00	900.00	900.00	900.00
Admin Building Grounds	4000	1300	2,000.00	2,000.00	2,000.00	2,000.00
Admin Cash Over Short	4000	1530	500.00	500.00	500.00	500.00
Admin Bank Fees	4000	1600	7,000.00	6,000.00	6,000.00	6,000.00
Admin Return Checks	4000	1605	1,000.00	1,000.00	1,000.00	1,000.00
Admin Office Supplies	4000	1700	5,000.00	5,000.00	5,000.00	5,000.00
Admin Postage	4000	1701	5,000.00	5,000.00	5,000.00	5,000.00
Admin Dues /Subscriptions	4000	1703	3,000.00	3,000.00	3,000.00	3,000.00
Admin Janitorial Supplies	4000	1704	400.00	100.00	400.00	400.00
Admin Contracts	4000	1706	15,000.00	13,000.00	20,000.00	20,000.00
Admin Uniforms	4000	1714	600.00	600.00	600.00	600.00
Admin Cell Phones	4000	1719	1,200.00	750.00	1,200.00	1,200.00
Admin Audit	4000	1802	13,700.00	13,700.00	13,700.00	13,700.00
Admin Attorney Fees	4000	1804	11,000.00	11,000.00	11,000.00	11,000.00
Admin Janitorial Service	4000	1809	6,000.00	6,000.00	6,000.00	6,000.00
Admin Education/Train	4000	2400	2,000.00	2,000.00	2,000.00	2,000.00
Admin Travel Expense	4000	2500	2,500.00	2,500.00	2,500.00	2,500.00
Admin Equipment/Repair	4000	3700	1,500.00	0.00	1,500.00	1,500.00
Maint Salaries	4010	104	115,000.00	125,000.00	130,000.00	130,000.00
Maintenance Overtime	4010	105	3,000.00	3,000.00	3,000.00	3,000.00
Maintenance Temp	4010	106	10,000.00	10,000.00	10,000.00	10,000.00
Maintenance Retirement	4010	200	35,000.00	35,000.00	41,000.00	41,000.00
Maintenance Employee Ins Medical/Dental/Ancillary	4010	300	70,000.00	75,000.00	96,000.00	96,000.00
Maintenance FICA/Medicare	4010	403	2,000.00	2,000.00	2,500.00	2,500.00
Maintenance Workers Comp	4010	405	7,000.00	7,000.00	7,000.00	7,000.00
Maintenance District Insurance Liability/Work Comp	4010	1000	20,750.00	20,750.00	20,750.00	20,750.00
Maintenance Building Grounds	4010	1300	2,000.00	2,100.00	2,000.00	2,000.00
Maintenance Dues/Subscriptions	4010	1703	6,500.00	6,500.00	6,500.00	6,500.00
Maintenance Janitorial Supplies	4010	1704	500.00	500.00	500.00	500.00
Maintenance Contracts	4010	1706	21,000.00	25,000.00	30,000.00	30,000.00
Maintenance Uniforms	4010	1714	1,500.00	1,500.00	1,500.00	1,500.00
Maintenance Cell Phones	4010	1719	1,500.00	2,000.00	1,500.00	1,500.00
Maintenance Tools	4010	1723	10,000.00	10,000.00	10,000.00	10,000.00

Maintenance Bertolotti	4010	1731	800.00	800.00	1,000.00	1,000.00
Maintenance Contract Turlock	4010	1811	360,000.00	360,000.00	360,000.00	360,000.00
Maintenance Engineering	4010	1820	10,000.00	10,000.00	10,000.00	10,000.00
Maintenance Encroachment Permit	4010	1830	5,000.00	0.00	5,000.00	5,000.00
Maintenance Education/Training	4010	2400	2,000.00	0.00	2,000.00	2,000.00
Maintenance Travel Expense	4010	2500	2,500.00	0.00	2,500.00	2,500.00
Maintenance Gas & Oil	4010	2501	5,000.00	4,800.00	5,300.00	5,300.00
Maintenance Vehicle Maintenance	4010	2502	4,000.00	4,000.00	5,000.00	5,000.00
Maintenance Utilities	4010	2600	10,000.00	10,000.00	10,000.00	10,000.00
Maintenance H2S Treatment	4010	2612	0.00	0.00	50,000.00	50,000.00
Maintenance Equipment/Repair	4010	3700	12,000.00	12,000.00	12,000.00	12,000.00
Maintenance Svc Truck	4010	9001	0.00	0.00	10,000.00	10,000.00
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Total Expenses			977,000.00	983,495.44	1,108,060.00	1,108,060.00

Street Lights

Fund 30

FUND 30 STREET LIGHTS

The Keyes Community Services Street Lighting District was approved by the voters in February 23, 2010. By Resolution, KCSD designates that charges or assessments for the purpose of Street Light Fees, be collected on the Stanislaus County tax roll at the same time, and in the same manner, as property taxes.

REVENUES 3000

3767 Special Assessment	Charges for street light fees charged to property owners.
3800 0001 Interest	Interest from County

EXPENSES 4000

1723 Maint Dept Tools	Testers, wire strippers, open-end wrenches, sockets, special tools.
2600 Maint Dept Utilities	TID operational costs of streetlights.
2602 Street Light Material	Lamps, lamp heads, lamp posts, splice boxes, etc.
3700 Maint Eqpt Repair	Equipment Repair

Keyes Community Services District
 Fiscal Year 2022/2023
 Fund 30 - Street Lights

			Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Revenue						
Special Assessment Street Light	3767		78,000.00	78,000.00	78,000.00	78,000.00
Interest from County	3800	1	2,800.00	3,000.00	3,000.00	3,000.00
Total Revenue			80,800.00	81,000.00	81,000.00	81,000.00

			Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Expenses						
Maintenance Tools	4010	1723	300.00	100.00	300.00	300.00
Maintenance Utilities	4010	2600	20,000.00	20,000.00	20,000.00	20,000.00
Maintenance Street Light Material	4010	2602	2,000.00	0.00	2,000.00	2,000.00
Maintenance Eqpt Repair	4010	3700	2,000.00	6,000.00	2,000.00	2,000.00
Total Expenses			24,300.00	26,100.00	24,300.00	24,300.00

**Water Capital
Connection
Fund 50**

FUND 50 WATER CAPITAL CONNECTION

Fees are charged to developers of property to pay for facilities impacted by their development projects. The fees accounted for here are to be used for expansion and improvements to the District's water distribution system.

REVENUES 3000

3010 Connection Fee

Fee for a ¾ inch connection (\$4500)

3800 0001 Interest from County

Interest from fund account

EXPENSES 4000

Keyes Community Services District
 Fiscal Year 2022/2023
 Fund 50 - Water Cap Connection

		Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Revenue					
Connection Fee	3010	100,000.00	152,500.00	150,000.00	150,000.00
Interest from County	3800 1	10,000.00	5,000.00	10,000.00	10,000.00
Total Revenue		110,000.00	157,500.00	160,000.00	160,000.00

		Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Expenses					
Total Expenses		0.00	0.00	0.00	0.00

**Sewer Capital
Connection
Fund 60**

FUND 60 SEWER CAPITAL CONNECTION

Fees are charged to developers of property to pay for facilities impacted by their development projects. The fees accounted for here are to be used for expansion and improvements to the District's sewer collection system.

REVENUES 3000

3010 Connection Fee	Fee for a 4-inch sewer connection (\$3000).
3800 Interest from County	Interest from fund account.

EXPENSES 4000

1800 9035 H2S Control System	Control of H2S for Waste Water effluent
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Keyes Community Services District
 Fiscal Year 2022/2023
 Fund 60 - Sewer Cap Conn

			Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Revenue						
Connection Fee	3010		120,000.00	60,200.00	150,000.00	150,000.00
Interest from County	3800	1	4,300.00	2,267.06	4,300.00	4,300.00
Total Revenue			124,300.00	62,467.06	154,300.00	154,300.00

			Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Expenses						
H2S Control System	1800	9035	0.00	0.00	25,000.00	25,000.00
Total Expenses			0.00	0.00	25,000.00	25,000.00

Capital Outlay Reserve

CAPITAL OUTLAY RESERVE

This fund would allow the District to charge itself a depreciation expense of equipment owned and set up a reserve to repair or replace that equipment.

EXPENSES:

2014 0002 Maintenance Supplies Replace malfunctioning water meters due to wear.

Keyes Community Services District
 Fiscal Year 2022/2023
 Capital Outlay Reserve

		Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
<u>Meter Replacemen t</u>	Expenses 2014	20,000.00	50,000.00	60,000.00	60,000.00
	Total Expenses	20,000.00	50,000.00	60,000.00	60,000.00

GAC Project

GAC Project

Keyes GAC Project, 123 TCP, Dow Chemical settlement \$6,000,000

REVENUE 3000

Funding from Dow Chemical Settlement.

EXPENSES 4000

Construction

Construction of projects

Engineering Support

Engineering support during construction.

Construction Management

Managerial duties during construction.

Construction Contingency

Funds for unforeseen or unanticipated issues.

Keyes Community Services District
Fiscal Year 2022/2023
GAC Project

<u>Revenue</u>	Jan-21	22-Jan	Jan-23	Jan-24
<u>Dow Chemical Settlement</u>	2,809,637.05	1,000,000.00	1,000,000.00	1,000,000.00
<u>State Funding</u>				

<u>Expenses</u>	<u>Proposed Expenses</u>
<u>Mobilization Demobilization, Bonds & Insurance</u>	50,000.00
<u>Traffic Control Plan</u>	10,000.00
<u>Clearing & Grubbing</u>	20,000.00
<u>Site Grading, Paving & Surfacing</u>	150,000.00
<u>Miscellaneous Yard Piping</u>	150,000.00
<u>Furnish and Install 8 inch Line</u>	180,000.00
<u>Perimeter Wall, Gate & Driveway</u>	200,000.00
<u>GAC Filtration System</u>	2,400,000.00
<u>Steel Aboveground Backwash Holding Tank</u>	280,000.00
<u>Valve Vault</u>	60,000.00
<u>Electrical & Instrumentation</u>	150,000.00
<u>Startup & Training</u>	15,000.00
	3,665,000.00

GAC Project Construction Costs

<u>Expenses</u>	<u>Proposed Budget</u>
<u>Non-Construction Project Costs</u>	
<u>Construction Costs</u>	7,945,000.00

KEYES COMMUNITY SERVICES DISTRICT
TCP REMOVAL TREATMENT SYSTEMS IMPROVEMENTS
ENGINEER'S ESTIMATE

Item No.	Description	Unit	Qty	Amount
WELL #8 TCP REMOVAL				
1	Mobilization, Demobilization, Bonds And Insurance	LS	1	\$50,000
2	Demolition	LS	1	\$30,000
3	Relocation of Sand Separator and Vault	LS	1	\$40,000
4	Site Grading, Paving, Surfacing	LS	1	\$50,000
5	Miscellaneous Yard Piping	LS	1	\$150,000
6	GAC Filtration System	EA	2	\$1,200,000
7	Steel Aboveground Backwash Holding Tank	LS	1	\$200,000
8	Electrical And Instrumentation	LS	1	\$100,000
9	Startup And Training	LS	1	\$15,000
Sub Total				\$1,835,000
WELL #9 TCP REMOVAL				
10	Mobilization, Demobilization, Bonds And Insurance	LS	1	\$50,000
11	Demolition	LS	1	\$30,000
12	Site Grading, Paving, Surfacing	LS	1	\$50,000
13	Miscellaneous Yard Piping	LS	1	\$150,000
14	GAC Filtration System	EA	3	\$1,800,000
15	Steel Aboveground Backwash Holding Tank	LS	1	\$250,000
16	Electrical And Instrumentation	LS	1	\$100,000
17	Startup And Training	LS	1	\$15,000
Sub Total				\$2,445,000
WELL #7 & #10 CENTRALIZED TCP REMOVAL				
18	Mobilization, Demobilization, Bonds And Insurance	LS	1	\$50,000
19	Traffic Control Plan	LS	1	\$10,000
20	Clearing and Grubbing	LS	1	\$20,000
21	Site Grading, Paving, Surfacing	LS	1	\$150,000
22	Miscellaneous Yard Piping	LS	1	\$150,000
23	Furnish And Install 8-Inch Line	LS	1	\$180,000
24	Perimeter Wall, Gate and Driveway	LS	1	\$200,000
25	GAC Filtration System	EA	1	\$2,400,000
26	Steel Aboveground Backwash Holding Tank	LS	1	\$280,000
27	Valve Vault	LS	1	\$60,000
28	Electrical And Instrumentation	LS	1	\$150,000
29	Startup And Training	LS	1	\$15,000
Sub Total				\$3,665,000
Total Construction Cost				\$7,945,000
				\$794,500.00
Contingency %10				\$476,700.00
Environmental Mitigation Plan Study 6%				\$1,191,750.00
Construction Administration 1.5%				
Total Project Cost				\$10,407,950

Funded Five Year Capital Improvement Projects

FUNDED FIVE-YEAR CAPITAL IMPROVEMENT PROJECTS

These are projects that need to be accomplished but the lack of funds at the present time does not allow the District to take immediate action.

REVENUES 3000

3010 Connection Fee	Fee for a 4-inch sewer connection (\$3000).
3800 Interest from County	Interest from fund account.

EXPENSES 4000

1800 9040	Nunes Rd Upsize of Sewer Line.
4010 3600	Maintenance Shop Expansion and Property
4010 9016	Purchase Camel vacuum truck
4050 2702 Well No. 7	Capital cost for 1,2,3-TCP Treatment.
4050 2703 Well No. 8	Capital cost for 1,2,3-TCP Treatment.
4050 2704 Well No. 9	Capital cost for 1,2,3-TCP Treatment.
4050 2705 Well No. 10	Capital cost for 1,2,3-TCP Treatment.
4010 9024	Replace lamp holes with man holes (2022/2023)
4010	Washington & Nunes Tie In (2023/2024)
4010	Replace lamp holes with man holes (2024/2025)

Keyes Community Services District
 Fiscal Year 2022/2023
 Funded Five-Year Capital Improvement Projects

	Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Revenue				

	Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
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Expenses				
	Adopted Budget 2021/2022	Estimated Final YTD 2021/2022	Proposed Budget 2022/2023	Final Approved 2022/2023
Nunes Rd Upsize Sewer Ln	1800	9040	0.00	0.00
Camel	4010	9016	650,000.00	0.00
Well No. 7	4050	2702	0.00	1,203,000.00
Well No. 8	4050	2703	0.00	1,835,000.00
Well No. 9	4050	2704	0.00	2,445,000.00
Well No. 10	4050	2705	0.00	2,119,000.00
Total Expenses				
	650,000.00	0.00	9,032,000.00	9,032,000.00

	Proposed Budget 2022/2023	Proposed Budget 2023/2024	Proposed Budget 2024/2025
Nunes Rd Upsize Sewer Ln	800	9040	780,000.00
Building Structures	4010	3600	0.00
Lamp Holes	4010	9024	0.00
Washington Nunes Tie In	0.00	30,000.00	0.00

Cash Accounts

Keyes Community Services District
Fiscal Year 2022/2023
Cash Accounts

	2022
Water	8,360,834.00
Sewer	2,340,460.00
Street Lights	154,490.00
Water Cap	701,539.00
Sewer Cap	502,077.00
Total Cash Accounts	<u>12,059,400.00</u>

	2022
Water Contingency County	94,377.00
Sewer Contingency County	145,061.85
	<u>239,438.85</u>